



eCheck Information for Payees



What is an eCheck?

An eCheck is simply a normal check sent to you via an email. eChecks are a convenient alternative to a paper check delivered by mail.

Why an eCheck and not a paper check?

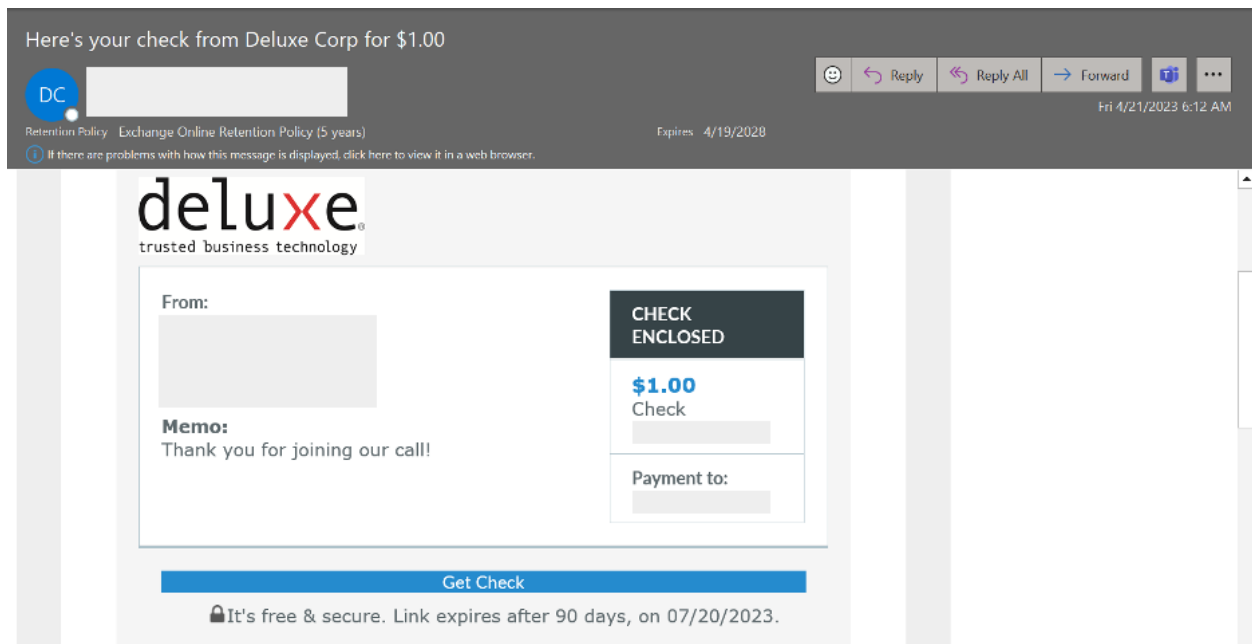
An eCheck can be delivered within an hour, rather than taking days to mail. It also requires less of your information – and you can choose multiple ways to get your money.

What information does a business need to send me an eCheck?

A business sending an eCheck only needs two pieces of information: your name and email address. They do not need your bank account information or your mailing address.

How will I know when I receive an eCheck?

You will receive an email when you get an eCheck. It will look similar to the following image.



How do I get paid with an eCheck?

From the email, follow the link to get your check. You can either choose to print the check at no cost to you (print as guest – no login needed) or create a login and choose from several expedited deposit options as shown in the example to the right.

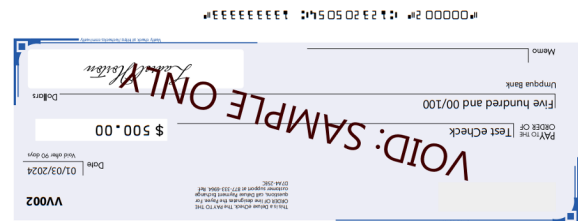
Please note: if the organization paying you included any remittance information with the eCheck, you will need to create a login to retrieve that information.

GET PAYMENT OPTIONS
1 check selected for: \$500.00

Type of Services	Check Details	Timing of Funds Availability	Fee
<input checked="" type="radio"/>	VISA Instant Funds <i>Powered by Hyperwallet</i> Use your debit card number to receive funds in your bank account SIGN-UP TO ENABLE	Minutes	2.99% of amount (\$4.99 minimum)
<input type="radio"/>	Direct Deposit <i>Powered by Hyperwallet</i> Use your bank routing and account number to receive funds SIGN-UP TO ENABLE	1-3 Business Days	1.99% of amount (\$4.99 minimum)
<input type="radio"/>	Deposit to PayPal <i>Powered by Hyperwallet</i> Use the email associated with your PayPal account to receive funds SIGN-UP TO ENABLE	1 Business Day	2.99% of amount (\$4.99 minimum)
<input type="radio"/>	Print as a Check Print now and deposit like normal Print your check on white paper, color ink recommended, endorse it, and cash/deposit it as you would any other check. No special paper necessary. Timing depends on your bank's funds availability policy which typically ranges between 1-10 days. *Depends on your bank's funds availability policy. SERVICE ENABLED	1-10 Days*	Free

How do I deposit an eCheck I print?

Your eCheck can be printed on a standard sheet of paper with standard black ink. When it prints, it will include additional information, such as how to verify the eCheck, which can be provided to your financial institution. Cut at the dotted line and deposit the check portion of the page like you would any check.



Check appears upside down intentionally Cut along this line

How to use this check Need help? Visit eChecks.com or call 877-333-6964

Step 1 Print the check	Step 2 Validate it printed correctly	Step 3 Deposit like normal
<ul style="list-style-type: none"> Any printer works Black or color ink Basic white paper 	<ul style="list-style-type: none"> Correct if bank numbers are: <ul style="list-style-type: none"> Centered in white space Parallel to edge of the page Clearly printed in dark black ink Reprint if bank numbers are: <ul style="list-style-type: none"> Cut off, skewed, or off-center Smudged or wrinkled Too light to read 	<ol style="list-style-type: none"> Cut on the dotted line above Endorse the back Deposit like normal: <ul style="list-style-type: none"> In-person at a bank or credit union Using an ATM Via smartphone mobile deposit With an office check scanner

Does your financial institution have questions about this check?

- This check was printed from an authorized check record. It is not a Check 21 Image Replacement Document.
- To confirm this check was issued by the account holder and details (pay to, amount, routing/account number) remain unmodified, the item's authenticity can be verified using the Deluxe Inc. Check Verification service at <https://echecks.com/verify>.

Questions? Visit [eChecks.com](https://echecks.com) or call 877-333-6964

For your records

Issued date: 2024-01-03
 Check number: [REDACTED]
 From: [REDACTED]
 Amount: [REDACTED]
 Payable to: [REDACTED]
 Delivery email: [REDACTED]
 Memo: None

deluxe PAYMENT EXCHANGE

What do I do if I don't receive an eCheck I am expecting?

If you are expecting an eCheck and have not received the email notifying you it has been sent, check your spam filters. If it is not there, contact the remitter to make sure a check was issued – and that they have your email address entered correctly.