Check It Out

Do you know the different parts of a check?

1. Place the correct number from the key below in the circles of the check.

Key:
1. Check number
2. Date
3. Who you are paying the check to
4. Amount in numbers
5. Amount in words
6. Memo (note to remind you of the reason for the check)
7. Signature
8. Account number
Bills, Bills, Bills

You know how important it is to pay your bills on time and make sure you have enough money in your bank account to cover, or pay for, your expenses.

1. Pay the following two bills with the checks provided.
2. Balance your checkbook to see how much money you have left in your account.

<table>
<thead>
<tr>
<th>Check #</th>
<th>Date</th>
<th>Description</th>
<th>Withdrawal</th>
<th>Deposit</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$33.76 – PGE (electric bill)</td>
<td></td>
<td></td>
<td>$76.88</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$16.43 – ATT (phone bill)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>